

## Application for the 2009–2010

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# Leadership Alexandria

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Application deadline: September 5, 2009

The 2009-2010 Leadership Alexandria class will be selected based on the attached information. Please submit this application and all additional information electronically if at all possible to [cmckay@alexandriamn.org](mailto:cmckay@alexandriamn.org). This application is available in electronic format on our website at [http://www.alexandriamn.org/index.php/chamber/programs\\_and\\_services/](http://www.alexandriamn.org/index.php/chamber/programs_and_services/). Paper applications may also be mailed to the Alexandria Lakes Area Chamber of Commerce, 206 Broadway, Alexandria, MN 56308. A maximum of 25 class members will be selected to participate in the program.

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Full Name

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Name Preferred for Name Tag

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Business/Organization Name

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Telephone Number

Fax Number

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Business/Organization Address

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City

State

Zip

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Title

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Email Address

How long have you lived in the Alexandria area? \_\_\_\_\_

Who referred you to the program? \_\_\_\_\_

### **Please submit the following additional information (electronically if at all possible)**

A. Biographical Data

Please attach a one-paragraph (200-word) biography or resume (employment history, affiliations and education).

B. Please attach a photograph of the applicant. A headshot is all that is needed. If you do not have an electronic version, please stop by the chamber office and we will snap one for you.

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## ALL APPLICATIONS ARE CONFIDENTIAL

### TUITION

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Tuition for the Leadership Alexandria is \$650 for Alexandria Area Chamber members and \$800 for non-Chamber members. Tuition covers all program costs, including materials, meals, transportation and lodging.

#### Refund Policy

If, for any reason, a registered class member must withdraw from the program, the Alexandria Chamber will need notice in writing two weeks prior to the starting date of the program. With proper notification, we make every reasonable effort to fill the slot with another participant and refund the withdrawing member's tuition; however, if the slot cannot be filled, there will be no refund.

#### Scholarships

A limited number of partial scholarships may be available to individuals/organizations otherwise unable to provide tuition. If you need financial assistance, please include a separate letter with this application requesting a partial scholarship and indicating the tuition amount needed and why.

#### Payment Policy

Full tuition must be paid by October 1, 2008, unless other arrangements have been made.

### COMMITMENT

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Participants are expected to attend all sessions in the belief that everyone brings their unique experience to the program. Tentative program dates are attached to this application. Please consider your availability if you should be selected to participate. Class members will not be eligible to graduate from the program if more than two of the ten full sessions are missed.

#### Employee Commitment

I have read the Leadership Alexandria materials and discussed the program and time commitment with my supervisor. If selected, I agree to participate in ALL sessions, September through April.

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Name of Applicant (Please print)

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Title

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Signature of Applicant

#### Employer Commitment

I have discussed with the employee the time commitment involved in Leadership Alexandria. This employee will be allowed release time to attend ALL sessions, September through April.

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Name of Supervisor (Please print)

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Title

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Signature of Supervisor

#### Send completed application to:

Leadership Alexandria  
206 Broadway  
Alexandria, MN 56308 • (320) 763-3161 • Fax (320) 763-6857  
[cmckay@alexandriamn.org](mailto:cmckay@alexandriamn.org)